

1501 South Main St., Suite A • Little Rock, Arkansas 72202 • (501) 686-2720 • Fax: (501) 686-2722

Memorandum of Agreement

Arkansas Minority Health Commission (AMHC) has partnered with Shorter College under contract to work in a collaborative effort to develop a phased approach to educate and to make more accessible health care services to Shorter College students and to citizens in the surrounding North Little Rock community.

AMHC will participate in collaborative activities with Shorter College to increase the availability of information that disproportionately impacts Arkansas' minority citizens particularly among hard-to-reach populations in the following:

1. Provide salary up to \$10,000 for a nurse with contract beginning July 1, 2018 that extends through June 30, 2019 at the Shorter College Health & Wellness Center.
2. Co-Sponsor an AMHC on Campus Symposium that promotes healthy behaviors/lifestyle modification/health event on Shorter-Campus annually.
3. Provide announcements and promotion of co-sponsored events in media.

Shorter College agrees to participate with the partnering organization by:

- Recruiting and providing a background check to individuals providing services in the clinic
- Providing facility space at or in close proximity to Shorter College
- Printing of promotional materials from CDC, SAMHSA, and other evidence based government funded entities to provide educational free templates of fliers, posters
- Support in announcements and promotion of program through ongoing media campaign to promote the project to the students (website, social media, print marketing)
- Recruitment of student and medical health professional volunteers
- Development or continuation of pre-health programs aimed at recruitment of students into health professions
- Facility space available to host quarterly community wide health events

Performance Goals

- The performance goals resulting from this collaborative effort are as follows:
- Shorter College will recruit and retain at least 1 LPN or RN
- Shorter College will provide health and wellness screenings to students, with a goal of 30 per month (360 total preventive screenings per year to include blood pressure, blood glucose, cholesterol, BMI etc.)

- Shorter College will prominently display poster/literature/handouts about not smoking/information on the campus and affiliated buildings
- Shorter College will provide services in a smoke free facility
- Quarterly student engagement sessions on health promotion/health prevention/healthy lifestyle topics like Mental Health, Breast Cancer, Dental Health, Heart/Stroke Disease, etc. (example: Mental Health Mondays)

Shorter College will:

- Develop pre-event marketing materials or utilize own promotional materials with AMHC logo.
- Recruit students to attend health professional interest groups.
- Hold screenings at the Shorter College Health and Wellness Center at least monthly.
- Provide participant data by submitting a copy or originals of all template forms including attendance tracking sheets, participant registration form, demographics form, pre and post patient activation survey.
- Keep a copy (you must keep your copy of all submitted forms) of all participant forms in a secure location to comply with the Health Insurance Portability and Accountability Act (HIPAA) responsibility.
- Meet with AMHC staff on a quarterly basis to discuss progress toward performance goals. Adjust work plans and activities based on AMHC guidance.
- Coordinate with AMHC staff to ensure that Shorter College meets the requirements of the agreement.

Duration

This Memorandum will come into effect on July 1, 2018 and will continue until June 30, 2019.

Authority

Arkansas Minority Health Commission

Shorter College

Title: Director

Title: President

Name: ShaRhonda J. Love

Name: O. Jerome Green

Signature:

Signature:

Date:

Date: