



SHORTER COLLEGE JOB POSTING

Company: Shorter College

Job Title: Coordinator, STEM Center and Program Coordinator, Computer Science Degree Program

Department: Academic and Student Affairs

Status: Exempt

Start Date: January 10, 2019

Location: North Little Rock, AR

Salary Expectations: \$40,000 with Master's Degree or \$45,000 with Doctorate Degree

Work Schedule: 40 hours a week

SUMMARY, ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Create and enhance a new Associate of Arts Degree Program in Computer Science and Technology
- Establish a Stem Center
- Enhance both the degree program and the STEM Center by applying for external funding and additional resources
- Develop partnership agreements and articulation agreements with other institutions and agencies
- Implement a P-16 approach to the use of the STEM Center
- Design the degree program as a Program of EMPHASIS
- Establish the STEM Center to become a Center of EXCELLENCE

EDUCATION and/or EXPERIENCE: The applicant must have Minimum of a Master's Degree in Computer Science. A PhD is preferred.

LANGUAGE SKILLS: Not Applicable

REASONING ABILITY: Not Applicable.

CERTIFICATES, LICENSES, REGISTRATIONS: Not Applicable

PHYSICAL DEMANDS: Not Applicable

WORK ENVIRONMENT: The successful applicant must be a self-starter with good insights and perceptions related to identifying competencies and goals for the program and center.

REQUIRED TESTING: Alcohol and Drug Test; Background Check

HOW TO APPLY: Applicants may submit a resume and cover letter to humanresources@shortercollege.edu or Mail to: 604 N. Locust Street, North Little Rock AR, 72214